

## **Panel Perfformiad Craffu – Bwrdd Gwasanaethau Cyhoeddus**

**Lleoliad:** Ystafell Bwyllgor 5 - Neuadd y Ddinas, Abertawe

**Dyddiad:** Dydd Mercher, 9 Mai 2018

**Amser:** 10.00 am

**Cynullydd:** Y Cynghorydd Mary Jones

**Aelodaeth:**

Cynghorwyr: P M Black, T J Hennegan, C A Holley, P R Hood-Williams, J W Jones  
a/ac M Sykes

Aelodau Cyfetholedig: Cherrie Bija, John Warman a/ac Martyn Waygood

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### **Agenda**

### **Rhif y Dudalen.**

- 1 Ymddiheuriadau am absenoldeb.**
- 2 Datgeliadau o fuddiannau personol a rhagfarnol.**  
[www.abertawe.gov.uk/DatgeliadauBuddiannau](http://www.abertawe.gov.uk/DatgeliadauBuddiannau)
- 3 Cwestiynau gan y Cyhoedd**  
Rhaid i gwestiynau ymwneud â materion yn rhan agored agenda'r cyfarfod ac ymdrinnir â hwy o fewn cyfnod o 10 munud.
- 4 Cofnodion.** **1 - 3**  
Cymeradwyo a llofnodi, fel cofnod cywir, gofnodion y cyfarfod blaenorol.
- 5 Y diweddaraf am y Cynllun Lles a'r Camau Nesaf** **4 - 11**
  - Suzy Richards – Swyddog Polisiâu Cynaliadwyedd
  - Penny Gruffydd - Swyddog Polisiâu Cynaliadwyedd
- 6 Deddf Cenedlaethau'r Dyfodol a Chraffu - Arweiniad** **12 - 15**
  - Cyng Mary Jones
- 7 Adolygiad Diwedd Blwyddyn** **16 - 22**  
Cyng Mary Jones

Trafod a chymeradwyo'r Cynllun Gwaith ar gyfer 2018-2019

**Cyfarfod nesaf:** Dydd Mercher, 6 Mehefin 2018 ar 10.00 am

*Huw Evans*

**Huw Evans**  
**Pennaeth Gwasanaethau Democrataidd**  
**Dydd Mercher, 2 Mai 2018**  

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**Cyswllt: Craffu - 637732**



City and County of Swansea

## Minutes of the **Scrutiny Performance Panel – Public Services Board**

Committee Room 5 - Guildhall, Swansea

Thursday, 29 March 2018 at 11.00 am

**Present:** Councillor M H Jones (Chair) Presided

**Councillor(s)**

P M Black  
P R Hood-Williams

**Councillor(s)**

T J Hennegan  
J W Jones

**Councillor(s)**

C A Holley

**Co-opted Member(s)**

Cherrie Bija

**Co-opted Member(s)**

**Co-opted Member(s)**

**Other Attendees**

**Officer(s)**

Sian Bingham  
Gary Mahoney  
Bethan Hopkins

Early Intervention Services Strategic Manager  
Early Years Progression Officer  
Scrutiny Officer

**Apologies for Absence**

Co-opted Member(s): Martyn Waygood

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**1 Disclosure of Personal and Prejudicial Interests.**

Cllr Mary Jones and Cllr Jeff Jones declared a personal interest as their daughter is midwife in Singleton Hospital and there was some discussion around midwives and their involvement in Early Years.  
Forms completed.

**2 Public Questions**

None

**3 Minutes**

Approved

**4 Early Years Work Stream**

- Sian Bingham and Gary Mahoney came to present to the Panel on the Early Years Work Stream
- Age 3 is fundamental age for early support
- This is a Healthy City Board and Marmot Team collaboration
- This is a universal approach with targeted intervention where necessary
- 'Best Start Swansea' has a Facebook page and a Twitter accounts
- Workforce awareness sessions have been delivered so staff are up to date with the aims and objectives of the project
- The 'first 1000 days of a child life' event was very successful
- Books have been produced looking at play and healthy eating
- Activity books have also been produced aimed at children
- The projects have had face to face contact with over 5000 people in the last year and been involved in numerous events looking at various aspects of childcare
- Children have been involved in making games
- Libraries have also been involved in promoting parenting books and the Early Years project in general
- An audit of need informed the early years strategy
- The audit identified a lack of services for people during pregnancy and for children up to 3 years of age
- Two major projects have been set up;
  1. Jig-so is a multidisciplinary and multiagency integrated team for first time parents under 25 years old. The project has very impressive health outcomes associated with it related to smoking cessation and encouraging breastfeeding
  2. Penderi Primary Care Early Years Pilot Project has been funded by the Penderi GP network. It focuses on parenting skills and social prescribing. It aims to get to the root of the issues and looks at prevention of mental health. The support is very intensive
- The future plan is to scale up the current messages
- The department wants to build on the 'First 1000 Days' collaboration
- Next steps will involve development of the Wellbeing Plans steps for objective 1: Best Start
- There was discussion around the TAF in schools project which has won a Guardian Public Service Award
- The Panel agreed that early intervention is key to this work
- The core pathway needs to be enhanced and supported by this work – that is midwives, health visitors and schools
- There is core programme training for health visitors so they can identify relevant issues easily
- The Panel feel that in relation to mental health prevention strategy, senior managers in the health board should be driving it
- There is concern that there is huge under resourcing in mental health on the PSB in general
- The Panel were very pleased that there were so many successes in the project and that these could be built upon

## **5 Welsh Audit Office Event Overview**

- Cllr Mary Jones discussed the Welsh Audit Office overview report
- Swansea is already integrating the ethos behind the Future Generations Act into its Scrutiny functions
- Swansea also complete considerable pre-decision scrutiny
- There should be feedback due from the conference which will be fed back to the Panel

**6 Work Plan 2017/2018.**

- Went through work plan. The next meeting is the last one of this municipal year

The meeting ended at 12:00pm

**Chair**



## Report of the Swansea PSB, Chris Sivers

PSB Scrutiny Panel, 13<sup>th</sup> May 2018

### Swansea Public Service Board Local Well-being Plan

<b>Purpose:</b>	To provide a briefing on the Local Well-being Plan, consultation outcomes and next steps
<b>Content:</b>	An overview of the Local Well-being Plan, the consultation outcomes and next steps to implement the Plan.
<b>Councillors are being asked to:</b>	Feedback any comments or suggestions.
<b>Lead Councillor:</b>	Cllr Rob Stewart, Chair of Swansea PSB
<b>Lead Officer &amp;</b>	Chris Sivers
<b>Report Author:</b>	Suzy Richards, E-mail: <a href="mailto:swansea.psb@swansea.gov.uk">swansea.psb@swansea.gov.uk</a>

#### 1. Background

- 1.1 **The Local Well-being Plan** – The Well-being of Future Generations Act Wales (2015) (WFG Act) requires the publication of Swansea Public Services Board (PSB)'s first Local Well-being Plan by 4 May 2018. This Plan discharges the PSB's duty to "improve the economic, social, environmental and cultural well-being of its area by contributing to the achievement of the well-being goals" (WFG Act: 4:2:36). By responding to the 2017 Assessment of Local Well-being and listening to people, the Plan identifies positive, collective action to improve well-being. It sets out Local Well-being Objectives and the 'steps' necessary to achieve them.
- 1.2 **Publication of the Plan** – The involvement principle underpins the development of Swansea's Local Well-being Plan. As a result several versions of the Plan were commissioned to improve accessibility reflecting the diversity of our population. In addition to the full statutory Plan, 'a text only', easyread and 'youth' version were developed. During consultation, the simple, direct language of the Youth version

was felt to be so much more accessible (not only by children but adults) that it was adopted by the PSB as the primary version in common usage.

## **2. Consultation Outcomes**

- 2.1 Consultation took place between 21<sup>st</sup> November 2017 and 13<sup>th</sup> February 2018. In order to engage as widely as possible with citizens and stakeholders reflecting the diversity of Swansea's population, a 'Team Swansea' approach was employed. This involved partners in a workshop identifying best practice and used the intelligence to create support materials.
- 2.2 Partners were then empowered to use existing relationships, policies and processes so they connected in the most appropriate way with their service-users, staff, and stakeholders. Engagement focused on asking if the PSB had chosen the right objectives, discussing what steps need to be taken to achieve the objectives and asking how stakeholders can be involved in delivering the objectives.
- 2.3 The engagement mechanisms used included an online survey (146 responses), workshops with members of the public, an online participatory and community action platform – "Vocal Eyes", presentations and discussions with existing groups, networks and forums; focus groups with stakeholders designed to discuss the plan, staff briefings, the Swansea Leader, presentations and training for councillors, the Big Conversation and Pupil Voice.
- 2.4 Swansea's consultation process generated thousands of comments all of which were recorded, analysed and collated. Comments were reviewed by a cross-functional, multi-agency team over two days. This classified the feedback into four categories;
  - Comments which were immediately actionable;
  - Points for consideration by the PSB in future plans;
  - Action planning/project related ideas;
  - Comments which were already within the plan or which were not relevant or appropriate etc. so on which no further action was required.

The decisions were then reviewed by a planning group and further amendments taken forward and made to the Plan by the Objective leads and Co-ordination team. The resultant changes were reviewed by PSB Core and Partnership groups

- 2.5 Key outcomes resulting from consultation feedback are included in the table below

<b>Key concerns, themes and actions raised via consultation</b>	<b>The Swansea PSB Response</b>
Confusion over the involvement process by which the objectives were identified	The diagram in 'How did we get to the four objectives' section was simplified and additional explanation included in the appendices 'How the Plan has developed'
Lack of specific actions in short , medium and long term	Steps added include specifics identified via consultation e.g. Making every contact count, improving end of life care Short medium and long term steps have been identified.
Interchangeable use of opportunities, objectives, outcomes and challenges led to confusion	The term objectives has been adopted consistently
Lack of detail on 'how' organisations will change the ways they work	The creation of a new cross cutting action Sharing for Swansea focuses on implementing new ways of working
The plan needs to demonstrate how objectives interlink and are dependent on each other	'Making the Connections' identifies how the objectives interconnect and link
There is no explicit link to Western Bay Population Assessment and Area Plan or Community and Town Councils, so synergies can be used to best advantage and built upon in implementation	Both are now included in Appendices and will be engaged in action planning and implementation.
Who will deliver the plan?	The plan now specifies groups that will initially lead, this will be further clarified via a governance review and the action planning process with a focus on drawing on all available assets and casting the net wider than existing partners to deliver collective action
Why are there not more explicit references to promoting and celebrating the Welsh language	<p>Swansea has chosen to take an Intercultural approach where the links between cultures are celebrated. This recognises the official status of the Welsh and English languages and aims to promote the Welsh language as well as recognising the rich diversity of other languages and cultures in Swansea.</p> <p>Specific actions will be identified as part of the action planning stage and the Welsh language is integrated in all objectives through their delivery mechanisms.</p>
How does the Plan link to the Assessment of Local Well-being	The Plan now clarifies how both consultation and driver diagrams build



	on the Assessment of Local Well-being. However in order to maintain the concise nature of the document the many direct and indirect links are not individually highlighted instead a table highlights key considerations and links to the document.
Coproduction needs to be explicitly addressed	Co-production and Engagement has been added as a step within the cross cutting action Sharing for Swansea.
What happens next? how will plan translate into practice, is it too aspirational and high level to work in practice	A clear pathway to action planning and implementation has now been set out in the Plan. The PSB has a positive, long term vision for Swansea and has identified clear steps addressing how to get there by 2040.
What does 'this' mean? A variety of terms were queried.	Additional entries to the glossary have been made acting on positive comments responding to its inclusion. In addition the language used throughout the Plan has been made clearer. In response to positive feedback and on the suggestion of so many people. Our 'youth version' will be adopted as the key document in use with a full technical document that meets Statutory requirements available for those wanting more detailed version.
Various vulnerable groups and characteristics etc. are not detailed specifically within the Plan	The plan is universal in scope but is inclusive and flexible enough to ensure careful planning and consideration is enabled to meet the needs of specific groups. The purpose of the Plan is to serve all of Swansea's people reflecting diversity of the population.
Some phrases had been grouped together inadvertently giving the impression they were linked eg good housing and healthy family relationships, substance misuse and mental health	These phrases were separated in separate sentences or phrases reworked.
A perceived lack of focus on the economy and City Deal	This has been clearly more defined as a theme throughout the plan rather than a specific objective in recognition of existing governance frameworks and the cross cutting nature of the theme.
An increased focus on culture, sports, recreation and the arts is needed	The objective 'Strong Communities' with a sense of Pride and Belonging' most strongly reflects Swansea's vibrant culture. The action planning

	<p>process will identify the ways in which sports, recreation and the arts inform the steps. These actions will address built, environmental, industrial and social heritage.</p>
<p>How do the objectives contribute to the Well-being Goals</p>	<p>The PSB partnership and Integrated Impact Assessment process each assessed the contribution made both individually to each objective and collectively considering all the objectives as a basket of interrelated measures. The outcome was highlighted in both words and pictures.</p>
<p>Housing is essential for well-being but it isn't an objective?</p>	<p>Housing is a common thread which runs as a theme throughout the Plan. Housing issues are detailed as part of what is necessary to achieve every objective.</p>
<p>Why isn't there a specific commitment to tackling poverty within the Plan</p>	<p>Tackling poverty is recognised as fundamental to the plan. It underpins the entire document and is powerfully integrated in everything the Plan aims to achieve. The plan has been informed by a Swansea approach to tackling poverty involving over 45 partners who work to tackle poverty. The Swansea Poverty Partnership Forum will be involved in the design and implementation of the Action Plan.</p>
<p>More focus is needed on the long term highlighting opportunities and risks of long term trends on the objectives and steps</p>	<p>The process of identifying well-being objectives started with foresighting and considering the future Swansea we want. The Plan, objectives and steps are a response to identifying 'Key Trends' set out within appendices. This approach will be continued in the design and implementation of action plans.</p>
<p>There is a need for an all ages approach and to present older people beyond a health and social care context</p>	<p>The PSB's commitment to live well, age well throughout the life course is reflected in improved language and illustrations throughout the document.</p>
<p>Remove jargon and make the Plan easier to read, particularly in relation to 'working with nature'</p>	<p>All terms used in the Plan were re-evaluated and changed, referenced in the glossary or explanatory links included</p>
<p>Concern over a focus on priorities rather than addressing all needs for example Early Years focuses on younger children potentially neglecting older</p>	<p>The Plan focuses on specific areas to target collective action in order to be most effective. The Early Years objective focuses on young children,</p>

children	although other objectives support older children and young people.
A small number of offensive comments were made regarding Swansea's approach to diversity, etc.	Swansea is a City of Sanctuary and is proud to celebrate a long history of embracing diversity
Human rights attracted both strong negative and positive comments with several responses requesting more information asking 'what does this mean?'	Part of a human rights approach is about communicating what human rights are and how they are relevant to and protect everybody. Early work is exploring what a Human Rights City approach might be for Swansea. How the public can be involved is at the heart of initial discussions. It is a work in progress, not yet complete.
Several comments highlighted the importance of parents rights to 'stay at home'	The plan in focusing on improving access to good employment does not remove the choice to stay at home.
Many comments referred to issues already addressed or picked up at other points within the Plan	The Plan is intended to be viewed and implemented as an integrated whole rather than as a series of isolated objectives.
There is need for an environmental assessment of the Plan	An Integrated Impact Assessment was conducted by peers and experts. This is informed by relevant elements of environmental assessment as well as other assessments so interlinking connections can be made.
The Plan does not contain sufficient context background evidence or identify performance measures or specific targets.	In order to remain concise and reader friendly, background evidence is detailed via a link to the Assessment of Local Well-being. Appropriate measures will be developed alongside the development of action plans.
There is no money, the Plan can't work in austerity	The Plan is a response to the need to change the ways we work, not only to draw on untapped assets and work more effectively avoiding duplication but to get better outcomes for people. Delivering the Plan is an integral part of each partner's day to day operation rather than additional set of requirements.
The PSB needs to plot what is going on at organisational and regional levels and identify how it will connect to achieve outcomes	This is an integral part of the action planning process and will inform each step and action
Noise pollution, student population impact, future co-funding, HMO impacts, gaps in knowledge identified in the Assessment of Local Well-being and	These and other issues will be considered by the PSB moving forward. Future reviews of the Assessment of Local Well-being will aim to expand on

plan	many gaps in data.
A variety of action based suggestions, evidence and ideas were shared via the consultation process. These ranged from time-banking, participatory budgeting, cycle training in schools, help for homeless people, community beehives, compost toilets, fossil fuel divestment, action reducing plastics, street parties, community gardens, tool libraries, air quality initiatives, support for carers, better mental health services, reducing car use, toilet provision, life skills training, welcoming asylum seekers, action on dog fouling, protection for natural spaces, expand cultural events, sharing welsh language resources in the workplace and play areas in addition to many other ideas.	The Local Well-being Plan is too strategic and high level to include specific actions. However all the ideas raised in the consultation will be actively considered as part of the process developing action plans. They will inform, influence and where appropriate become part of how the Plan is put into action.

### 3. Next Steps

- 3.1 Each Objective and the cross-cutting action has been assigned an Objective Lead whose role it is to co-ordinate implementation. Guidance on action plan development highlights the need to consider involving both new and existing partners in developing and delivering the Action Plan.
- 3.2 The practical detail of how the objectives and associated 'steps' will be implemented will be set out in detailed action plans. These plans will be agreed and put into practice as soon as possible. In some cases, delivery has already began, while in others steering groups are in the process of being formed to scope potential collective action. As a result, action planning in relation to all steps will not be completed at the same time, potentially delaying publication of an integrated full 'Action Plan' for several months.
- 3.3 The conversation will be continued as consultation feedback relating to action is considered by each Objective Lead. Longer term and strategic consultation feedback is to be tabled for the PSB to consider in future Plans. Where possible, the additional involvement of stakeholders is encouraged.
- 3.4 In developing the action plan, the potential for duplication must be avoided, regional links and best practice examples considered. Driver diagrams will also be taken into account. The contribution each step makes to the seven goals and the five ways of working must always be maximised and impact on other action plans considered.

- 3.5 Action Plans will be used to help identify measures for the Local Well-being Plan and short term outputs that will inform the 2018/19 Annual Report.

**Background papers:**

Swansea's Local Well-being Plan 'Working Together for a better Future'  
[Swansea.gov.uk/psb](http://Swansea.gov.uk/psb)

**Appendices:**

None



## Report of the Convener

**Public Services Board Scrutiny Performance Panel  
9<sup>th</sup> May 2018**

### **Future Generations Act and Scrutiny**

<b>Purpose:</b>	To review how the Panel are considering the Future Generations Act in its Scrutiny Activity
<b>Content:</b>	Guidance for Local Authority Scrutiny Committees on the scrutiny of Public Services Boards (An Overview)
<b>Councillors are being asked to:</b>	Consider the report and feedback any ideas
<b>Lead Councillor:</b>	Mary Jones Convener of the Public Services Board Performance Panel
<b>Lead Officer &amp; Report Author:</b>	Tel: 01792 636292 E-mail: Bethan.hopkins@swansea.gov.uk

#### **1. Background**

- 1.1 The Well-being of Future Generations (Wales) Act 2015 places a requirement on councils to designate an overview and scrutiny committee to scrutinise the work of the PSB. Under the provisions contained in the Act, overview and scrutiny committees have extensive powers to review the PSB's governance arrangements as well as any decisions made or actions taken by the PSB
2. This report has taken some of the key messages from the guidance developed by the Centre for Public Scrutiny on behalf of the Welsh Government.
- 2.1 This report is intended to assist the Panel with its Scrutiny of the PSB by highlighting some of the requirements placed on it.

3. Public Services Board Scrutiny Performance Panels have additional requirements and powers compared to other performance panels and this report is intended to remind, highlight and assist the Panel.

**Background papers:**

- Guidance for Local Authority Scrutiny Committees on the scrutiny of Public Services Boards – Centre for Public Scrutiny, August 2017

**Appendices:**

- An Overview of the Well-being of Future Generations Act 2015 and guidance in relation to Public Services Board Scrutiny Performance Panel
- The Sustainable Development Principle and well-being goals

## **The Well-being of Future Generations Act 2015 and guidance in relation to Public Services Board Scrutiny Performance Panel**

### Briefing

The Well-being of Future Generations (Wales) Act 2015 is aimed at improving the social, economic, environmental and cultural well-being of Wales. It is a notable piece of legislation in placing emphasis on organisational behaviour in the context of partnership working as a key driver of longer-term change in localities.

To ensure PSBs are democratically accountable, the Act places a requirement on councils to designate an overview and scrutiny committee to scrutinise the work of the PSB. Under the provisions contained in the Act, overview and scrutiny committees have extensive powers to review the PSB's governance arrangements as well as any decisions made or actions taken by the PSB. In addition, overview and scrutiny committees are provided with considerable reporting powers as they are required to share copies of any reports or recommendations made in connection with the board's functions or governance arrangements with the Welsh Ministers, the Future Generations Commissioner for Wales and the Auditor General for Wales.

The Well-being Act relies predominantly on local government overview and scrutiny committees to secure continuous improvement in local integrated planning.

### **What is the purpose of PSB overview and scrutiny? What is it meant to achieve?**

#### 1. Provision of a supportive space for reflection and self-analysis:

Local government overview and scrutiny arrangements can provide a supportive space in which attention can be paid to partnership relationships. Impartial, evidence based scrutiny can encourage reflection on the impact of different behaviours upon the PSB's overall performance, encouraging feedback and open discussion at all levels.

#### 2. Enhanced democratic accountability and improved transparency:

The closer accountability gets to citizens, the more credible and valid it becomes in seeking public account from those with power. Partnership scrutiny provides a check and balance to collective decision making by testing assumptions, examining risks and challenging how resources are prioritised.

#### 3. A stronger focus on improving local citizen's lives:

Local challenge can help determine whether PSBs are facilitating whole-system approaches to shared problems or whether partners experience constraints that are counterproductive to working as one Welsh public service. A deeper understanding of these issues can assist the development of more 'networked' forms of accountability at local and national level.



#### 4. Place based transformation through deeper public engagement:

Through their role they are able to invite, authorise and legitimise stakeholder contributions as a horizontal rather than vertical form of accountability. This can help refocus the balance of power between services and the citizens they serve.

'Softer' forms of accountability such as local overview and scrutiny which are grounded in local context and which seek to use exploratory challenge to strengthen partnership working, can help PSBs embed a 'culture of responsibility' in its activities and ways of working.

#### **What are public services boards accountable to overview and scrutiny for?**

Public services boards (PSB) are accountable to overview and scrutiny committees in respect of how they work jointly to improve the economic, social, environmental and cultural well-being of their area by contributing to the achievement of the well-being goals in accordance with the sustainable development principle.

In determining what overview and scrutiny committees can hold the PSB to account against, however, important questions are raised regarding who has ownership of 'joint' well-being objectives and who is ultimately responsible for delivery. Partners have multiple responsibilities but these shared responsibilities should not mean diminished accountability.

#### **What are the functions and responsibilities of public services boards**

Chapter 2, section 36 of the Act sets out the functions of public services boards which are to;

- Assess the state of economic, social, environmental and cultural well-being in their area
- Set local objectives designed to maximise the board's contribution to the achievement of the well-being goals
- Publish local well-being plans setting out their local objectives and how members of the board (in exercising their collective function) intend to take all reasonable steps to meet local objectives.

From an accountability perspective, the Act is unique in emphasising that the process of partnership working via the sustainable development principle is central to the PSB's progress in working towards well-being goals.

As such, in discharging its accountability functions, committees should not lose sight of the need to explore the contribution of individual PSB members as it relates to the overall performance of the PSB itself. This approach will take into account levels of partnership commitment to working in accordance with the sustainable development principle and necessitate co-ordinating activities with evidence from the Future Generations Commissioner's office.

### **What are the powers of local government overview and scrutiny committees?**

- a) Review or scrutinise the decisions made or actions taken by the public services board;
- b) Review or scrutinise the board's governance arrangements;
- c) Make reports or recommendations to the board regarding its functions or governance arrangements;
- d) Consider matters relating to the board as the Welsh Ministers may refer to it and report to the Welsh Ministers accordingly; and
- e) Carry out other functions in relation to the board that are imposed on it by the Act.

Whilst committees can require any statutory member of the board to give evidence, the capacity in which they do so must relate to the exercise of joint functions conferred on them as a statutory member of the board. This does not preclude overview and scrutiny committees interviewing individual partners to assess their contribution to collaborative delivery. This power includes any person that has accepted an invitation to participate in the activity of the PSB.

### **What are the roles for overview and scrutiny committees?**

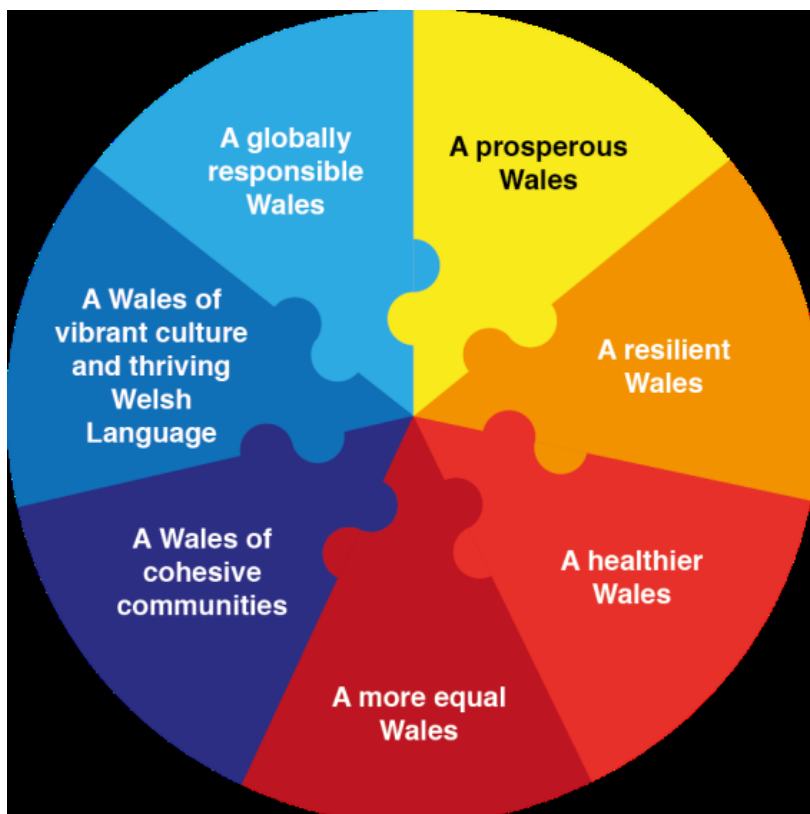
1. Reviewing the PSBs governance arrangements;
2. Acting as statutory consultees on the well-being assessment and well-being plan;
3. Monitoring progress on the PSBs implementation of the well-being plan and engagement in the PSB planning cycle;

Overview and scrutiny committees have a variety of methods at their disposal in carrying out these roles ranging from consideration of issues at full committee, to undertaking investigation via a subcommittee or task and finish group.

## The Sustainable Development Principle/Five ways of Working

1. The importance of balancing short term needs with the need to **safeguard the ability to meet long term needs**, especially where things done to meet short term needs may have detrimental long term effect;
2. The need to take an **integrated** approach, by considering how—
  - (i) the body's well-being objectives may impact upon each of the well-being goals;
  - (ii) the body's well-being objectives impact upon each other or upon **other public bodies'** objectives, in particular where steps taken by the body may contribute to meeting one objective but may be detrimental to meeting another;
3. The importance of **involving other persons** with an interest in achieving the well-being goals and of ensuring those persons reflect the diversity of the population;
4. How acting in **collaboration** with any other person (or how different parts of the body acting together) could assist the body to meet its well-being objectives, or assist **another body** to meet its objectives;
5. How deploying resources to prevent problems occurring or getting worse may contribute to meeting the body's well-being objectives, or **another body's** objectives.

## The Seven well-being goals





## Report of the Convener

### Public Services Board Scrutiny Performance Panel

## Annual Review of Work

<b>Purpose:</b>	As the municipal year comes to an end it is good practice to reflect on the Panel's work, experience, and effectiveness.
<b>Content:</b>	A summary of the year's activities and achievements is provided.
<b>Councillors are being asked to:</b>	<ul style="list-style-type: none"><li>• Reflect on the year's work; and</li><li>• Share ideas to improve the effectiveness of PSB scrutiny</li></ul>
<b>Lead Councillor:</b>	Councillor Mary Jones Chair / Convener of the Public Services Board Performance Panel.
<b>Lead Officer &amp; Report Author:</b>	Bethan Hopkins - Scrutiny Officer Tel: 01792 636292 E-mail: Bethan.hopkins@swansea.gov.uk

### 1. Background

1.1 As this is the final meeting of this municipal year the Panel is invited to reflect on the year's scrutiny work, experience and effectiveness. Any ideas that will improve the effectiveness of the scrutiny of the PSB are welcome.

1.2 To help panel members a summary of the year's work is attached.

1.3 Some of the questions the Panel may want to consider:

- What went well?
- What did not go so well?
- Has the Panel's work focused on the right things?
- What have we learnt that will help us with future PSB scrutiny?

## **2. Overview**

- 2.1 The PSB Scrutiny Panel was established in line with requirements of the Well-being of Future Generations (Wales) Act 2015. (NB - the Scrutiny Programme Committee is the designated scrutiny committee for scrutinising Swansea Public Services Board but has set up the Panel to undertake this role)
- 2.2 The Panel has a core membership of 10, including 7 scrutiny councillors and 3 representatives of partner agencies. (NB - Natural Resources Wales declined the invitation to join the Panel and the Probation Service does not have a non-executive arm from which to provide a nominee, the Police and Crime Commissioner Panel also declined the invitation)

## **3. Remit of the Panel**

- 3.1 The overarching purpose of the Public Services Board Scrutiny Performance Panel is to consider “What difference is Swansea Public Services Board making for citizens?”
- 3.2 In terms of statutory requirements, scrutiny is expected to:
  - Formally receive the Wellbeing Assessment and Wellbeing Plan from the Public Services Board (PSB)
  - Act as a statutory consultee for the Wellbeing Assessment and Wellbeing Plan
  - Receive the Annual Progress report that outlines the steps taken to meet the objectives within the Wellbeing Plan.

## **4. Supporting Data**

- Number of Panel meetings = 6 (1 training session)
- Number of Conveners letters = 3

## **5. Future Work Programme**

- 5.1 The implementation of the Wellbeing Plan will mean that scrutiny of the activity relating to the objectives will form the major part of the Panels work in 2018/2019.
- 5.2 This will include;
  - Scrutiny of the governance arrangements of the Public Services Board
  - Question and Answer sessions with each core member
  - Presentations and updates from selected agencies with responsibility for delivery

Appended:

- Completed Work Plan 2017-2018
- Panel Update for Scrutiny Programme Committee May 2018

## Appendix 1

### Public Services Board Performance Panel Wednesdays at 10am Work Plan 2017/18

<u>Meeting Details</u>	Items to be discussed
<p><b>Committee Room 5 Guildhall 10am – 12pm (9.30am Pre-Meeting when required)</b></p>	<ul style="list-style-type: none"> <li>• <b>Terms of Reference</b></li> <li>• <b>Wellbeing Assessment review and briefing</b> Steve King – Information, Research &amp; GIS Team Leader</li> <li>• <b>PSB Update – Officer Briefing</b> Chris Sivers – Director of People</li> <li>• <b>Draft work plan discussion</b></li> </ul>
<p><u>Meeting 1</u></p> <p>Wednesday 30<sup>th</sup> August 2017</p>	<ul style="list-style-type: none"> <li>• <b>PSB/Wellbeing and Future Generations Scrutiny Information Session</b> Penny Gruffydd – Sustainable Policy Officer</li> </ul>
<p><u>Training</u></p> <p>Wednesday 13<sup>th</sup> September 2017</p> <p>10am – 11.45am Committee Room 3C Guildhall</p>	<ul style="list-style-type: none"> <li>• <b>Domestic Abuse – Work Stream</b> Jane Whitmore – Partnership and Commissioning Manager Chris Sivers – Director People Megan Stevens – Key 3 Project Worker</li> <li>• <b>Ageing Well – Work Stream</b> Jane Whitmore – Partnership and Commissioning Manager Chris Sivers - Director People Polly Gordon – Life Stages Partnership Manager</li> </ul>
<p><u>Meeting 2</u></p> <p>Wednesday 25<sup>th</sup> October 2017</p>	<ul style="list-style-type: none"> <li>• <b>Draft Wellbeing Plan Discussion</b> Penny Gruffydd - Sustainable Development Officer Suzy Richards - Sustainable Development Officer</li> </ul>
<p><u>Meeting 3</u></p> <p>Wednesday 13<sup>th</sup> December 2017</p>	

<p><u>Meeting 4</u></p> <p>Thursday 29<sup>th</sup> March 2018</p>	<ul style="list-style-type: none"> <li>• <b>Early Years – Work Stream</b> Sian Bingham – Prevention and Early Intervention Strategic Manager Chris Sivers – Director of People</li> <li>• <b>Welsh Audit Office Update</b> Cllr Mary Jones</li> </ul>
<p><u>Meeting 5</u></p> <p>Wednesday 9<sup>th</sup> May 2018</p>	<ul style="list-style-type: none"> <li>• <b>Update on Well-being Plan and Next Steps</b> Penny Gruffydd – Sustainable Development Officer Suzy Richards - Sustainable Development Officer</li> <li>• <b>Future Generations Act and Scrutiny - Guidance</b></li> <li>• <b>Annual Review of panels work and Work Plan 2018/19</b></li> </ul>



## Appendix 2

### Public Services Board Scrutiny Performance Panel Update

#### 1. Remit of the Panel

It is a statutory obligation that each Local Authority must ensure its overview and scrutiny committee has the power to:

- a) Review or scrutinise the decisions made or actions taken by the public services board;
- b) Review or scrutinise the board's governance arrangements;
- c) Make reports or recommendations to the board regarding its functions or governance arrangements;
- d) Consider matters relating to the board as the Welsh Ministers may refer to it and report to the Welsh Ministers accordingly; and
- e) Carry out other functions in relation to the board that are imposed on it by the Act.

#### 2. Introduction

The Panel is focused on contributing to the Scrutiny of the Public Services Board by providing a critical friend for the Chair of the Public Services Board and helping to ensure accountability.

#### 3. Key Activities

The Panel held four meetings between August 2017 and May 2018. There was also a training session in December 2017 looking at the Wellbeing of Future Generations Act 2015 and the Wellbeing Plan. This has resulted in three convener's letters being sent to the Chair of the Public Services Board. The main issues covered during the meetings are below:

30 <sup>th</sup> August 2017	<ul style="list-style-type: none"><li>• Role of Panel and Work Plan</li><li>• Wellbeing assessment Overview</li><li>• PSB Update</li></ul>
13 <sup>th</sup> September 2017	<ul style="list-style-type: none"><li>• PSB/Wellbeing and Future Generations Scrutiny Information Session</li></ul>
25 <sup>th</sup> October 2017	<ul style="list-style-type: none"><li>• Domestic Violence Work Stream Update</li><li>• Ageing Well Work Stream Update</li></ul>
13 <sup>th</sup> December 2017	<ul style="list-style-type: none"><li>• Draft Well-being Plan Overview</li></ul>
29 <sup>th</sup> March 2018	<ul style="list-style-type: none"><li>• Early Years Work Stream Update</li><li>• Welsh Audit Office Conference Update</li></ul>

#### **4. Achievements / Impact**

##### The Well-being Plan

The Panel provided scrutiny of the draft well-being plan.

Recommendations were made about Housing, Air Quality and Communities. We felt these should have more prominence in the Well-being Plan; particularly housing which the Panel feels should be very visible in the plan. We feel appropriate, safe and secure housing is the foundation from which the other actions can build on.

The Panel have also suggested that the Wellbeing Plan needs specific activities under the objectives so that organisations are linked to outcomes in a measurable way. This will make it easier to measure success and to refocus resources if necessary.

##### Work streams

The Panel have also had presentations about the Domestic Violence, Aging Well and Early Years work streams which are all producing very positive work which we hope will be built upon.

After hearing of the successes in the Jig-so and Penderi Primary Early Years Pilot Project, the Panel also suggested a substantial focus be on mental health, with the ABMU senior managers providing appropriate resources and approaching the subject with a preventative attitude.

#### **4. Future Work Programme**

Next year's work programme will focus more on individual organisations and activities under the objectives.

The first meeting will focus on the governance arrangements of the Public Services Board and invite the Chair of the PSB to feedback.

The next meetings will be split into two items. The first item will invite a Public Services Board core member to discuss their views and participation. The second item will invite one of the organisations delivering an activity to feedback on progress to date.

# Agenda Item 8

## Draft Work Plan for 2018/2019

Meeting1	Governance overview from Rob Stewart as Chair of PSB. Questions sent in advance. Discussion Session
Meeting 2	ABMU <ul style="list-style-type: none"><li>• Q&amp;A – responses to question list in advance</li><li>• Organisation</li></ul>
Meeting 3	NRW <ul style="list-style-type: none"><li>• Q&amp;A – responses to question list in advance</li><li>• Organisation</li></ul>
Meeting 4	MID-WEST WALES FIRE SERVICE <ul style="list-style-type: none"><li>• Q&amp;A – responses to question list in advance</li><li>• Organisation</li></ul>
Meeting 5	Swansea Council <ul style="list-style-type: none"><li>• Q&amp;A – responses to question list in advance</li><li>• Organisation</li></ul>
Meeting 6	Review Session